

**Office of Research Support (ORS)**

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| **Project Number** |  | | | |
| **PI Name** |  | | | |
| **Dates** | Start: | End: | | |
| **Project Approved Budget** |  | **Spent budget** | |  |
| **Extension Duration** |  | **Additional Budget amount requested (if Applicable)** | |  |
| **Change Request Type** | * Budget Change *(add/replace items, transfer amounts, additional funds,…etc.)* * Change of PI or CO-PI *(specify the names)* * Student Change *(for Students Grants, specify the names and attach copy of QU-Student ID)* * Time Extension *(specify Period)* | | | |
| 1. **Justification** |  | | | |
| 1. **Expected outcome after** **Budget increase / Time extension** |  | | | |
| **PI signature** |  | | Date: | |
| **College / Associate Dean for Graduate Studies and Research Approval** |  | | Date of Approval: | |
| **ORS Approval** |  | | Date of Approval: | |