

HOW TO OBTAIN POLICE CLEARANCE

In order to obtain a police /security clearance please follow carefully the steps below:

You can either go through the FBI or through your state Police.

FBI (If residing in Qatar):

1. Go to www.fbi.gov to download a paper fingerprint card
2. Take your passport to the US Embassy in Doha and request a letter to CID in order to get finger printed
3. Mail finger prints to FBI as per instructions on the FBI website
4. The FBI will send a report to you in 4- 6 weeks
5. Once you receive the prints you need to bring them to Embassy and complete an affidavit form stating that the prints are yours. The affidavit will be signed and stamped by Officer
6. Get the document translated into Arabic
7. Take the document to the Chamber of Commerce for attestation
8. Document must then be authenticated by the Ministry of Foreign Affairs in Qatar for local use.

Police:

1. Go to your state police website and apply for online police clearance. Once issued in the United States.
2. Authenticate the report through Dept of State in Washington, DC procedure described at travel.state.gov/abduction/hague_issues/hague_issues_562.html Send the documents by overnight mail
3. Bring to U.S. Embassy in Doha for authentication. There is a fee of \$30 USD.
4. Get the document translated into Arabic
5. Take the document to the Chamber of Commerce for attestation
6. Document must then be authenticated by the Ministry of Foreign Affairs in Qatar for local use