



**COLLEGE OF ARTS AND SCIENCES
RESEARCH EXCELLENCE AWARDS
GUIDELINES & REQUIREMENTS**

2015-2016

Introduction

This College of Arts and Sciences (CAS) seeks nominations for its Research Excellence Award in two areas: Sciences and Arts (humanities and social sciences). These two research awards are given annually to recognize the most outstanding CAS researchers in arts and sciences. The awards are intended to promote excellence in research that responds to societal needs in line with Qatar's 2030 vision.

Sponsorship

The Research Excellence Awards are sponsored by the Dean of the College of Arts and Sciences and administered by the CAS Research Committee.

Description

The Research Excellence Awards were introduced to recognize and honor college faculty who excel in research that benefits society, builds research capacity, and raises the research profile and name recognition of CAS and Qatar University.

Objective

The objectives of the research excellence awards are:

1. To promote research productivity at CAS in the broad areas of Arts (humanities and social sciences) and Sciences.
2. Reward and recognize productive researchers and use them as examples to follow.

Awards

The winner of each of the two research awards will receive a monetary stipend of QR 15,000 and a recognition plaque presented publicly at the CAS' annual award ceremony.

Eligibility

All regular full time faculty members within CAS, regardless of professorial rank, are eligible to apply for the relevant Research Excellence Award, provided that they have been employed at the college of Arts and Sciences for at least 2 years and have demonstrated a high research productivity as outlined in the selection criteria.

Selection

Evaluation criteria:

1. **Three representative publications within the past 5 years (15% of overall score):** Quality and impact of research through a sample of 3 research papers. Or provide evidence of top tier international academic publisher in the field.

- a. Only research work that was conducted at Qatar University, and published in an indexed journal will be accepted under this category
- b. The author should be affiliated with Qatar University at the time of publication
- c. The submitted papers should have led or would lead to solving local problems or adding original knowledge or new technologies/methods relevant to societal needs and should have been published within the past five years.
2. **Journal Publications within the past 5 years (25% of overall score)**
 - a. Actual number of refereed papers in indexed journals in the field of specialty
 - b. Citations in the literature as shown in relevant databases, Scopus H index.
 - c. Impact of the research.
3. **Other Publications (20% of overall score)*:** Books, book chapters, monographs, peer-reviewed proceedings (number, quality and reputation of publisher).
4. **Grants, Intellectual Property, and Creative Work (20% of overall score):** Grants and projects (number and significance of external grants received and submitted, internal grants), patents and other intellectual properties, creative work, as applicable.
5. **Student Research Mentorship (10% of overall score):** Supervision of student research projects (Capstone, thesis, student grants, UREP grants, etc.). **Does not apply for departments with no academic programs.**
6. **Other scholarly contributions (10% of overall score):** Invited speakership, contribution to profession (peer-review for journals, editorship, membership in panels/board, professional/honorary societies), contribution to overall image of CAS/QU (research honors/awards received, partnerships, community engagement).

** Note: Faculty who do not have publications in category 3 are eligible to apply and will not be penalized.*

Applicants must score 70% or higher cumulatively to be considered for the award.

Evaluation Process:

1. Applications for the awards are due by March 31st of each academic year and the results are announced at CAS' research forum. Use only the attached application form.
2. Applications are submitted directly to the Associate Dean for Research
3. The Associate Dean for Research calls for a meeting of CAS Research Committee to discuss and plan for evaluation of applications.
4. The research committee reviews and evaluates the submitted applications according to above criteria and inputs from a special panel of reviewers chosen based on technical expertise in subject matters and/or for being past winners of the two awards.
5. The decision for granting the awards is made with the approval of the majority of members. In case of equal scores, the project with highest scores obtained in the publication level is awarded.
6. Awardees names are shared with the Dean who notifies them of the selection.
7. The committee's consultations are confidential.

Nomination and Exclusion

Applicants can be nominated by any CAS faculty member or self-nominated. **Previous winners of the awards in the last 3 years are not eligible.**

Applicants should **USE THE FOLLOWING APPLICATION TEMPLATE.**

CAS RESEARCH EXCELLENCE AWARD APPLICATION TEMPLATE

Checklist

- 1. Updated CV
- 2. Attached template completed
- 3. Supporting materials attached

Name:

Position:

Department:

Signature: _____

Date: _____

AWARD APPLICATION TEMPLATE

Part I – Three Representative/Most Impactful Publications (Complete articles should be appended.)

Date	Authorship	Title	Journal/ Publisher	Impact Factor	Citations
Abstract:					

Date	Authorship	Title	Journal/ Publisher	Impact Factor	Citations
Abstract:					

Date	Authorship	Title	Journal/ Publisher	Impact Factor	Citations
Abstract:					

Part II – List All Journal Publications for the past five years *(add rows under each year as needed)*

Year	Date	Authorship	Title	Journal	Indexed? Yes or No	Number of Citations
2015						
2014						
2013						
2012						
2011						
2010						

*Senior Authorship carries the highest weight

Part III – List All Other Publications for the past five years (*add rows under each year as needed*)*

Year	Date	Authorship	Title	Format (book, book chapter, monograph, abstract)	Publisher	Peer- reviewed? Indexed? (Yes or No)
2015						
2014						
2013						
2012						
2011						
2010						

* Note: Faculty who do not have publications in category 3 are eligible to apply and will not be penalized.

Part IV – Grants and/or Intellectual Property

A. List All External Grants Received in the Last 5 Years (add rows as needed)

No.	Title of Research Project	Funding Body	Grant Amount	Project Duration	Time Period	Research Role*

* (PI, Lead, Co-Lead, etc.)

B. List All Internal Grants Received in the Last 5 years (add rows as needed)

No.	Title of Research Project	Type of Grant	Grant Amount	Project Duration	Time Period	Research Role*

* (PI, Lead, Co-Lead, etc.)

C. Intellectual Property/Patents/Creative work (List as applicable)

Part V – Student Research Mentorship at CAS

Please list capstone/graduation project supervision, independent research projects with students, and UREP awards.

* Does not apply for departments with no academic programs.

Part VI – Other Scholarly Contributions

A. List Conferences and Academic Symposia and Workshops in the last 5 years (add rows as needed)

Date	Activity/Event and Organizing Body	Place	Title of Presentation	Role*

* (keynote speaker, presenter, chair, workshop leader, etc.)

B. Other contributions to profession (peer-review for academic publications, editorship, membership in panels/boards, professional/honorary societies)

C. Contribution to overall image of QU (research honors/awards, community partnerships, public lectures, etc.)