



Orientation Day Schedule - Fall 2019
Itinerary for Arrival and Orientation of New Faculty
August 18th – 21th 2019



Day / Date	Time	Activity	Location
Arrival to Qatar	According to flight details	A QU representative will meet you at the airport, provide you with a welcome package and do the needful transportation arrangements to deliver you to the accommodation.	Doha Airport
Orientation Day as scheduled by the Recruitment Section	8:00 AM	Next working day, A shuttle bus will pick you up at 08:00 AM at your residential compound to take you to the University. We do not recommend that family members accompany you as the processing activities that you will be involved in this day are efficiently undertaken if you are alone.	Residential Compound
	8:30 am – 9:00 AM	Registration for orientation, Pick up your lanyard with your name tag from a QU representative and sign in.	Auditorium Library (Room 117)
	9:00 am – 10:00 AM	Report to the auditorium in the new library for a brief presentation.	Auditorium Library (Room 117)
	10:00 AM – 1:00 PM	Visit the Human Resources stations and meet with specialists who will provide you with a brief introduction on the orientation process and ensure completion of your file. Be sure to visit each of the following stations: <ul style="list-style-type: none"> • Recruitment Team • HR Benefits Section • Communications & Public Relations Department • Immigration • Health Insurance • QU Housing • Information Technology • QU Tours • Student Affairs • Campus Facilities Team • Your choice of banking • Telecommunication • Educations Stations (Schools, Nursery, etc.) • Other Booths 	Exhibition Hall Library (Room 134)

Day / Date	Time	Activity	Location
	1:30	A shuttle bus will be available to take you to for a QU campus tour and then accommodation.	To be determined