

CENG PROGRESS REPORT

Graduate students who are willing to register for thesis /dissertation credit hours are required to submit this form with details about their progress, so that any identified problem can be addressed in time. The report must be submitted each semester not later than second (2nd) weeks after the final examination week. By failing to do so, the graduate student will receive an "Unsatisfactory" grade and will not be allowed to register for credit hours in the following semester.

Note: This form should be submitted to the Office of Associate Dean for Research and Graduate Studies from the program coordinator.

PART A: TO BE COMPLETED BY THE STUDENT

A. Student Details

Full Name: QUID:

Program Name:

Semester and year of admission: Semester, Year:

No. of semester already registered:

Received financial supports: Yes No

B. Registration and Records

Specify the number of Thesis Credit Hours you are willing to register next semester ([0 CH], [3 CH], [6 CH] or [9 CH - PhD students only]) :

Date of Qualifying the Comprehensive Examination (for PhD students only):

Not taken

First attempt Passed Failed

Second attempt Passed Failed

C. Courses Details

1. Total number of credits registered in the current semester:

2. List all the courses you have taken and their details in the following tab

No.	Code	Course Name	Grade
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
15.			

D. SEMINAR/CONFERENCE/WORKSHOP

1. List all the events you attended (e.g., seminars, conferences, or workshops) attended in this semester. State if the attendance is as a speaker or participant. Please attach additional sheets if needed.

2. List all the publications you have done. The publications must be related to your thesis/dissertation including (submitted / accepted / in press / published, etc.). Please attach additional sheets if needed.

E. RESEARCH PROGRESS REPORT

1. Title of the research work:

2. Milestones scheduled in the current semester:

3. Please state whether you have achieved your milestones or not. If not, please explain? (Use additional sheet if needed):

4. Members of the Supervisory Committee:

a) Main/Principle Supervisor

Name	Department/College	Frequency of Meetings*	Signature
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

b) Supervisory Committee Members:

Name	Department/College	Frequency of Meetings*	Signature
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

* Frequency of Meetings: (a) Very Frequent, (b) Once/Week, (c) Twice/month, (d) Once/month, (e) Never, or (f) Others (please state):

5. How often did your Supervisory Committee (all members together) meet for discussion with you in this semester?

Number of times:

Date(s) separated by comma:

6. Please enclose a printed Research Progress Report -about 300 words.

7. It is optional to attach one sheet to comment on the supervision you have received and send it directly to the program coordinator.

(Note: you are encouraged to be open and to provide all relevant information)

Student signature

Student Name:

Date:

PART B: TO BE COMPLETED BY CHAIRMAN OF SUPERVISORY COMMITTEE (Main/Principle Supervisor)

1. Please check the level of research activity by the student in the current semester:

- Research Proposal
- Literature Review
- Research Design
- Data Collection
- Data Analysis
- Thesis Draft Preparation
- Thesis Submitted

2. Please state the weaknesses / obstacles faced by the student in his/her research progress (if any):

3. Comments and Recommendations:

4. Status of study: Satisfactory Unsatisfactory

Supervisor signature

Main/Principle Supervisor Name

Date:

Chairman signature

Chairman of Supervisory Committee:

Date:

This area will be filled by the Associate Dean of Research and Graduate Studies.

Status of the report: Approved Not Approved

Comments (if any):

Date:

Stamp or Signature